

Resolution # 4-1-2017

Liberty Township Board of Trustees

April 3, 2017

- A permit is required before making any excavation in a township highway or highway right-of-way within our jurisdiction, except for an excavation to repair, rehabilitate, or replace a pole already installed for the purpose of providing electric or telecommunication service. The following are conditions for granting the permit:

The applicant must:

1. Submit plans indicating the location, size, type and duration of the excavation contemplated;
2. Specify methods of excavation, refilling, and resurfacing to be followed;
3. Discuss with the Liberty Township Road Supervisor the specific use of warning devices necessary to protect travelers on the highway;
4. Post a deposit or bond, with sureties to the satisfaction of the Board, conditions upon the performance of all conditions in the permit.

Applications for permits under this section shall be made to the Township Fiscal Officer upon forms specified by the Board. Applications, including, but not limited to, a single application for an excavation project to install six or more poles for the purpose of providing electric or telecommunication service or to install a pole associated with underground electric or telecommunication service, shall be accompanied by a fee of \$50.00 per application, which fee shall be returned to the applicant if the application is denied. Except as otherwise provided in this resolution, no application or fee shall be required for an excavation project to install five or fewer poles for the purpose of providing electric or telecommunication service, but the person making the excavation shall provide verifiable notice of the excavation to the Township Fiscal Officer at least three business days prior to the date of the excavation.

No person make any excavation in any township highway or highway right-of-way in violation of any resolution adopted pursuant to this section, except that, in the case of an emergency requiring immediate action to protect the public health, safety, and welfare, an excavation may be made without first obtaining a permit, if an application is made at the earliest possible opportunity.

- Nothing shall be permanently installed within 3 feet of the centerline of any ditch or waterway or between the edge of pavement and the centerline of the road ditch except County Engineer or Liberty Township approved culvert pipes or ditch enclosures.
- No open cuts shall be allowed across a Township Road. Boring Requirements:

- No bore pits are permitted within 10 feet of the edge of pavement, unless authorized by the Liberty Township Trustees. No bore pits shall be left open overnight unless approved by the township.
 - All boring casing materials and material certifications, for casings used in road borings, shall be approved by the township prior to installation.
 - No open cuts shall be allowed across driveways unless they are gravel; concrete/asphalt drives must be bored. Any open cuts across gravel driveways shall be restored to original condition within 4 hours of being disturbed. All open cuts across driveways shall be coordinated with landowners.
- Depths of all buried telecommunication utilities shall be a minimum of 3 feet, except for fiber optic lines which shall be buried a minimum of 5 feet with 8 feet preferred. Electric lines shall not be buried in the right of way, except as permitted by the township. When permitted, electrical distribution of transmission lines shall maintain a minimum depth of 8 feet and include location markers provided, installed, and maintained by the power company. Buried electric service lines will be permitted providing the line exits a pole that is 2 feet or less from the right of way line, buried a minimum of 5 feet deep, and exits the right of way perpendicular to the road. All other underground utilities shall be installed by any vibratory/knifing methods. All buried utilities crossing an open watercourse shall be buried a minimum of 6 feet deep under the watercourse.
 - Overhead utilities shall maintain a minimum clearance of 16.5 feet. Overhead electric lines shall maintain the National Electrical Safety Code clearance.
 - Anything considered a road hazard, in accordance with the Fairfield County Engineer's Office Road Hazard Policy, is not permitted within the preferred clear zones established by this policy. Preferred clear zone widths vary from 9 feet to 14 feet from edge of pavement, depending on the Township Road classification. Any road hazard, including poles, lines, vent pipes, etc., installed within the right of way must be delineated on a set of plans accompanying the permit application, with the offset from centerline to each object clearly marked.
 - There shall be no overnight parking of equipment, materials, items, etc. within 10 feet of the edge of the pavement.
 - All work requiring personnel or vehicles with township road right of way shall comply with all applicable requirements of the Ohio Manual of Uniform Traffic Control Devices and Item 614 (Maintaining Traffic) of the Construction and Materials Specifications, latest editions.
 - Any disturbed areas shall be restored to an equal or better condition. Any disturbed road side ditches or waterways shall be restored to an original grade within 14 days from completion of project.

- Any required valves, clean-out lids, inspection boxes, manholes, etc. will be flush with final surface grades and have traffic worth frames and lids. All service valve taps shall be located outside of the road right of way.
- All installations, lines, manholes, improvements, etc. shall be the permanent responsibility of the utility. Utility installations that must be relocated due to a township road or bridge project shall be relocated at the expense of the utility.
- Road closures will NOT be permitted unless a separate permit is issued and public advanced notice is arranged.

Trustee

Date

Trustee

Date

Trustee

Date

Attest by Fiscal Officer

Date